



The Stoneham Community Development Corporation (Stoneham CDC) is an all-volunteer organization that aspires to make Stoneham a safer, cleaner, more beautiful, and even greater place to live. We envision a feeling of connectedness and unity for all who live, work, play or learn in Stoneham - that includes YOU.

(Y)our organization is managed by a working Board of Directors which means we volunteer our time, talent, and treasure as we aspire to create this connectedness within our community. At this time, we are seeking to add members to the board. We are looking for individuals with experience and/or interest in the following: fundraising, communications, event planning, or volunteer management. Let us know if you are interested in joining this fun, grassroots and impactful community organization by completing our quick form [here](#).

## Job Description

- 1) Board members attend a monthly board meeting (virtual or in person)- 2 hrs/month
- 2) Board members assist with tasks that help keep the organization running – 1-2hrs/month
- 3) Board members work on projects/initiatives (varies)
- 4) Board members bring new ideas to the table and help evaluate potential projects. You influence the course of this important local institution.
- 5) Board members contribute financially to the organization through personal donations and/or participating in fundraising efforts. (Expected minimum: \$100/year)

## What is my role as a board member?

You are essential! At the most fundamental level, you and your co-directors are responsible for governing and raising the funds needed to pay for basic operating costs each year. **You have a fiduciary responsibility for the organization.**

Your fiduciary responsibility requires you to make good-faith decisions that put the best interests of the institution in alignment with its charitable or public mission. This must be kept independent from undue influence by any person or any other financial interests. These are known as the fiduciary duties of care, loyalty, and obedience.

You are the public face of the Stoneham CDC. No one tells the CDC story as well as you because you are in the know, and you were drawn to this role because the mission speaks deeply to your worldview.

You and the board together set the big picture goals for the organization. When it comes to the work of the CDC, the easiest way to think of what is and is not your responsibility: The board is in charge of deciding *What* and *Why* questions. The staff is in charge of the question of *How*. However, in a young nonprofit like Stoneham CDC which doesn't have paid staff at this time, you are part of what is known as a 'working board.' This means that you contribute to the *What*, the *Why* and the *How* for the time being.